

WOAC/The American Church in Paris  
Marché de Noël 2009-- Christmas Fair 2009  
WOAC Fair Form  
Website: www.woac.net/marche

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_ City \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ (Please print carefully)

Please circle your choice.

**Full Table 60€** 180cm x 75cm --- **1/2 Table 30€** 90cm x 75cm (You will be sharing a table with someone, your choice or we will assign another 1/2 table person.)

**Space only 45€**, no table provided: 200cm x 100cm (Your table must be within this size.)  
You will be asked to donate an **item(s)** for the drawing with a **minimum value of 15€**.

Item(s) to be donated: \_\_\_\_\_ Value: \_\_\_\_\_ Amount enclosed: \_\_\_\_\_

Make check or money order (*mandat postale*) **payable to The American Church in Paris**. All entries must be paid and pre-approved **before November 15**. Please check the website, as you will be added to the website as you are approved. If you have questions or need assistance, phone me at 01.42.03.36.21 or e-mail me at [pbravard@torchlake.com](mailto:pbravard@torchlake.com)

Mail this form and check or *mandat postale* to: Mme Patti Bravard  
WOAC Christmas Fair Coordinator  
15-17 rue Henri Ribiere, #1506  
75019 Paris

Please send a digital photograph via email suitable for the website of a sampling of your items, (or regular photo by mail with the form) with a description of what you sell and the exact info about you that you want put on the web; including a website address if you have one. **Your merchandise must be pre-approved by designated WOAC Board person(s)**. No sales of certain edible items are allowed. See 2<sup>nd</sup> page of form.

Price range of Art/Craft: \_\_\_\_\_

**There is no guarantee for location.** If you attended in the past, what was your location? (Main floor, Second floor or Library?) \_\_\_\_\_ See 2<sup>nd</sup> page for other restrictions and notes.

**Date of fair:** November 21, 2009  
**Open to public:** 11:00 a.m. to 5:00 p.m.  
**Set up:** 9:00 a.m. to 11:00 a.m.  
**Take down/Clean up:** Starting at 5:00 p.m.

**RETURN THIS FORM WITH PAYMENT**

**The American Church in Paris  
Marchée de Noël 2009-- Christmas Fair 2009**

The Women of the American Church hope this is a pleasant experience for all concerned. As it is too early for the Church to decorate for Christmas, we encourage you to decorate your table/area for a more festive look.

**Reminders for those who are participating:**

1. **Have your donation item(s) ready to be picked up by 10:30 a.m. the day of the fair. Do not forget to include the price, your information and description of your item(s).** This will help those in charge of the drawing to have the information they require when selling tickets. Do NOT wrap your item, unless the paper is clear and what is within can be seen. If you wrap it, it will be unwrapped.
2. **No nails** are to be put in the walls or floor. Display your items on the tables provided, or, by what ever display you provide WITHOUT attaching it to the wall or floor by means of nails, screws, or tacks.
3. Please provide your own table cover. If you are sharing a table, be considerate of your table-mate and only use your HALF of the table.
4. All art/crafts must be pre-approved. WOAC will be limiting the number of duplicate vendors this year; past approval does not guarantee your entrance this year. Please provide a photocopy, digital photo or regular photo of your items when making your reservation to help facilitate this procedure. The photocopy/picture will be kept on file with the registration form for the church records. Information needed for the website:
  - A) 1-3 digital photos giving a variety of examples of your craft.
  - B) A website address if you have one.
  - C) The exact information you want to show on the website, (i.e. name, business name, craft description). If you cannot provide a digital photo, a regular photo will be converted to a digital and put on the web.
5. **Not allowed:** Sales of cookies, bars, sandwiches, or food items that can be eaten on site. We **will allow** processed items that are to be taken home and eaten, such as jams, jellies, certain types of cakes, wines, champagne, etc.
6. Be sure to contact your friends with the website address and send out your own invitations to the event. This will help increase the publicity. Flyers can be emailed for your printing, contact Patti (see below).
7. **Entrance fees are to be paid and received before November 15!** *Mandate postal*, check, or cash are the only forms of payment accepted. The checks will be held until the day of the fair. If you are unable to attend, 1 week **advanced** notice of cancellation is normally required for a refund. If you do attend and have not cancelled, your check will be cashed and not refunded. Fees, form, and other information requested are needed for approval. To **cancel**, or **check on your status**, contact Patti, 01.42.03.36.21, e-mail, pbravard@torchlake.com. When/if you have been approved your information will be put on the website. You can go to [www.woac.net](http://www.woac.net) and click on the Marchée de Noël line. Your name or business name will show on the left, normally in alphabetical order. If you do not have internet access you can call me.

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|---------------------|--------------------------|
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**KEEP THIS PAGE OF FORM FOR YOUR REFERENCE**